



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, January 21, 2014 – City Council Chambers
12:00 p.m.**

~~~~~

**WITH Mayor D. Canfield, Councillor L. Roussin, Councillor R. McMillan,  
Councillor C. Gallivan, Councillor R. McKay, Councillor S. Smith, Councillor R.  
Lunny.**

**Staff:** Karen Brown, CAO, Colleen Neil, Recreation Services Manager, Sharen McDowall, HR Manager, Lauren D'Argis, Corporate Services Manager, Charlotte Caron, Property & Planning Manager, Warren Brinkman, Emergency Services Manager, Joanne L. McMillin, City Clerk, Heather Lajeunesse, Deputy Clerk.

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor McKay read the Prayer.**

## **Confirmation of Minutes**

**1. Moved by L. Roussin, Seconded by R. McKay & Carried:-**

That the following Minutes of the Council of the City of Kenora be confirmed as written and circulated:-

- Regular Council Meeting held December 17, 2013

## **Declaration of Pecuniary Interest & General Nature Thereof**

Deputy Mayor Roussin then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance.

Councillor McMillan made a Declaration referring to Motion number 6 on today's agenda as it pertains to the Kenora Police Services Board, to which his spouse is a Member, and receives remuneration.

## **Presentations**

**N/A**

## **Deputations**

**N/A**

## **Dedicated Gas Tax 2014**

### **2. Moved by C. Gallivan, Seconded by R. McKay & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to authorize the execution of an agreement between the City of Kenora and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2013-2014 (Interim Six Month Program); and further

That the Mayor and Chief Financial Officer (Treasurer) be authorized to enter into the agreement.

## **Homelessness Work Plan Next Steps for OGRA**

### **3. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

Whereas the City of Kenora has approved the Homelessness & Behavioural Issues (H&BI) Work Plan, introducing new strategies intended to effect positive change in addressing homelessness and behavioural issues within Kenora; and

Whereas the Kenora District Services Board (KDSB) has developed and approved a Ten Year Housing and Homelessness Plan – “A Place for Everyone”; and

Whereas this plan incorporates Kenora’s H&BI Work Plan in Appendix F to that plan; and

Whereas the Kenora H&BI Work Plan identifies a Coordinator position as an important next step in working towards the implementation of the various strategies as identified within that plan; and

Whereas the KDSB has been given the mandate by the Province to address housing and homelessness within the Kenora Region; and

Whereas the best opportunity for implementing positive change would be through both the KDSB and the City of Kenora to work together on the implementation of the strategies as contained within the Kenora H&BI Work Plan;

Now therefore, let it be resolved that Council of the City of Kenora hereby requests the Kenora District Services Board to jointly lobby the Province for the creation of a new Coordinator position under the KDSB organization, with that Coordinator based in the City of Kenora, for the purposes of establishing a pilot project intended to implement the strategies as contained within Kenora’s H&BI Work Plan.

## **KDMA Conference Attendance**

### **4. Moved by C. Gallivan, Seconded by R. Lunny & Carried:-**

That authorization is hereby given for the following Members of Council to attend the 2014 Annual Conference of the Kenora District Municipal Association (KDMA), taking place in Pickle Lake February 6, 7 and 8, 2014;

Mayor David Canfield  
Councillor Louis Roussin  
Councillor Rod McKay; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

### **PDAC Conference Attendance**

#### **5. Moved by R. Lunny, Seconded by C. Gallivan & Carried:-**

That authorization be and is hereby given for Mayor David Canfield to attend the Prospectors and Developers Association of Canada Conference taking place in Toronto, March 2 to 5, 2014; and further

That all eligible expenses in accordance with Council's Travel and Per Diem Policy be and are hereby authorized.

### **November 2013 Financial Statements**

#### **6. Moved by R. Lunny, Seconded by S. Smith & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as November 31, 2013.

**ABSTENTION: Councillor McMillan**

### **NW Business Centre Q4 2013 Report**

#### **7. Moved by C. Gallivan, Seconded by S. Smith & Carried:-**

That Council accepts the 2013 Fourth Quarter report for the Northwest Business Centre.

### **POA Court House Lease Agreements**

#### **8. Moved by R. Lunny, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora approves the License Agreements with the Ontario Infrastructure and Land Corporation (OILC) for leasing space in the Kenora and Red Lake Court House Facilities for the Provincial Offences Court for a five (5) year term ending December 31, 2018; and further

That Council give three readings to a By-law authorizing the License Agreements.

### **Various Committee Minutes**

#### **9. Moved by C. Gallivan, Seconded by S. Smith & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

December 6 – Lake of the Woods Museum Board  
December 10 – Event Centre Committee  
December 10 - Committee of the Whole and Property & Planning; and

That Council hereby receives the following Minutes from other various Committees:

October 3 – Kenora District Services Board  
October 25 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

### **Brand Promise Amendment**

#### **10. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That Council hereby adopts the amended Kenora Brand Promise, as follows:

Kenora is North America's Premier Boating Destination. We are the connection to Lake of the Woods and its 14,522 Islands.

Through our events and amenities we celebrate our history and build our future.

We love our lake; we are its stewards and we nurture its pristine environment.

### **Winter Carnival Fireworks Tax Receipt Request**

#### **11. Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made to the City of Kenora between January 15, 2014 and March 7, 2014, unless otherwise specified, to be used specifically towards the 2014 Winter Carnival fireworks display on March 7, 2014; and

That the City will pay the invoice(s) for the actual purchase of fireworks, including any specifically related expenditure, direct to the appropriate supplier(s) for the 2014 fireworks display to a maximum of budget approved; and further

That the issuance of tax receipts for donations for fireworks be restricted specifically to the 2014 fireworks display in recognition of the tourism impact the event has to the City of Kenora.

### **Water Wastewater Systems Monthly Summary November 2013**

#### **12. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the November 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

### **2014 Food Vendor RFP**

#### **13. Moved by L. Roussin, Seconded by R. McKay & Carried:-**

That Council of the City of Kenora authorizes the Property & Planning Department to proceed with a Request for Proposals (RFP) for the City's 2014 Mobile Food Program to establish the following refreshment booths on municipal property between the Friday of the May Long Weekend to and including the first Monday in September:-

- Three (3) at the Kenora Harbourfront (near Whitecap Pavilion);
- One (1) at the Lake of the Woods Discovery Centre (upper parking lot); and further

That these changes be reflected in the City's new Business Licencing By-law, currently under review and expected to be adopted prior to July, 2014 which will thereby repeal By-law Number 81-2012.

### **Canada Summer Games 2017 – Rabbit Lake**

#### **14. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora approves, in principle, the proposal that the 2017 Canada Summer Games Rowing event be hosted at Rabbit Lake by the Kenora Rowing Club, Manitoba Rowing Association and the 2017 Host Society for the Canada Summer Games; and

That Council of the City of Kenora will supply a letter of support to the Canada Games Council for the proposal to host the 2017 Canada Summer Games Rowing event at Rabbit Lake; and further

That City Staff, with representatives from the 2017 Canada Summer Games Host Society and the Kenora Rowing Club develop an agreement between all parties (Manitoba Rowing Association, Kenora Rowing Club, 2017 Host Society and City of Kenora).

### **Assumption of Portion of Bruckenberger Road**

#### **15. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to accept and assume the portion of the Bruckenberger Road described as Part 5 Plan 23R 12225; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor coordinates this process.

### **Assumption of Portion of Ritchie Road**

#### **16. Moved by R. McMillan, Seconded by R. McKay & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to assume a portion of the Ritchie Road described as Parts 11, 12 and 13 Plan 23R 2469; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor coordinates this process.

**Transfer of Portion of Municipal Property - Marciniak**  
**17. Moved by R. Lunny, Seconded by C. Gallivan & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to transfer lands described as Parts 1, 2 and to Edward Michael Marciniak, as a consolidation with property described as PLAN M56 PT LOTS 135 TO 137 PCL 17339; and

That the Municipal Solicitor is to coordinate this process; and

That Council of the City of Kenora gives three readings to a by-law to assume lands described as Part 5 on Plan 23R, being the travelled portion of Lakeside Crescent; and further

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete these transactions.

**Transfer of Portion of Municipal Shore Allowance - Hawryluk**  
**18. Moved by R. McMillan, Seconded by R. McKay & Carried:-**

That the Council of the Corporation of the City of Kenora gives three readings to a by-law to transfer lands described as Part 3 of Plan 23R 12226 to Michael J. Hawryluk and Jennifer D. Westbury, as a consolidation with property described as PLAN M755 LOT 10 PCL 32995; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor is to coordinate this process.

**Lease of Sidewalk – City and Hagesy Investments**  
**19. Moved by R. McKay, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to enter into a lease of lands described as 22 square metres of property abutting the public sidewalk on Second Street South, Kenora, Ontario, being part of Lots 41-43 Block 2, Plan 3 and more particularly shown on a sketch attached to the lease; and

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete these transactions; and further

That the Municipal Solicitor will coordinate this process.

**Lease Agreement – Kenora Nordic and Biathlon Club**  
**20. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora give three readings to a by-law to enter into a lease agreement with Kenora Nordic and Biathlon Club (KNBC), for a period of ten

(10) years, for use of City of Kenora Concession 7 of Jaffray, PT LOT12 REM PCL 22669, Concession 6 of Jaffray PT LOC 263P PT EB 1298 Des as RP 23R 2441 Part 2 PCL 28156 & PT S PT LOC EB1298 PCL 21441 & all LOC EB1300 PCL 21568 and adjacent to Mount Evergreen downhill ski trails; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

### **Lease Agreement – Main Street Dock – Houseboat Adventures**

#### **21. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora give three readings to a by-law to enter into a lease agreement with Jeff Gordon, of Houseboat Adventures, for a period of five (5) years, with an opportunity to renew for an additional five (5) years, for use of dock and water lot south of water lot described as EB 2181 & CL 6463 DES RP;23R8350 PTS 1,2,6 PCL 39485;REM PCL 24665; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

### **Approval of By-laws**

#### **22. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in their present form and presented for **Third & Final** Reading:~

- #1-2014** - To confirm the proceedings of Council
- #2-2014** - To enter into an agreement with Ministry of Transportation for Dedicated Gas Tax Funds
- #3-2014** - To enter into a lease agreement with Ontario Infrastructure and Land Corporation for POA Court House facilities
- #4-2014** - To assume a portion of Bruckenberger Road
- #5-2014** - To transfer and assume a portion of Ritchie Road
- #6-2014** - To enter into a lease agreement with Hagesy Investments
- #7-2014** - To transfer a portion of Lakeside Crescent
- #8-2014** - To transfer a portion of Kerr Drive
- #9-2014** - To enter into a lease agreement with Kenora Nordic and Biathlon Club
- #10-2014** - To enter into a lease agreement with Houseboat Adventures

### **Announcements:**

The following upcoming events were highlighted:

~Clara's Big Ride for Bell Let's Talk Tour – Olympian Clara Hughes is cycling across Canada advocating for mental health and will be in Kenora on June 16<sup>th</sup> and 17<sup>th</sup>.

~Bell Let's Talk Day – On January 28<sup>th</sup> Bell will donate 5 cents to mental health initiatives for every text message, mobile or long distance call made (by Bell customers), tweet and facebook share.

~Events Centre Expansion Project Stantec/Nelson Presentation - Consultants will be presenting a draft concept design to Council and the public at two meetings to be held on January 22<sup>nd</sup>.

~Winter Bites – Tourism Kenora has planned a culinary event for the entire month of February (excluding the 14<sup>th</sup>) which features a fixed \$25 menu at 12 participating Kenora restaurants

~2014 Winter Carnival – March 7<sup>th</sup> to 9<sup>th</sup> at the Kenora Harbourfront

~We Are What We Eat: Cultural Food and Cooking Demonstrations – January 25<sup>th</sup> to March 1<sup>st</sup> at the Lake of the Woods Museum

**Close Meeting:**

**23. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That this meeting be now declared closed at 12:35 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2014**

.....  
**Mayor**

.....  
**City Clerk**